



Stepping Stones Opportunity Group
The District Specialist Centre

Dropping Off/Collection Policy

Whilst a child is at Stepping Stones, under our care, we will remain responsible for their safety, supervision and wellbeing.

Stepping Stones responsibility for care will commence

- On clear transition from parent/care giver to a member of the Stepping Stones Playroom Team.

Stepping Stones responsibility for care will cease

- On clear transition from a member of the Stepping Stones Playroom team to the named and appropriate parent/care giver.

Parents and Care givers remain responsible at all times for siblings and all other children who accompany a child registered at Stepping Stones.

On collection of the child, should Stepping Stones be concerned that the named appropriate person be considered unsuitable to take responsibility for a child, then we will, for safeguarding purposes, follow our Uncollected child procedure.

Definition of an Appropriate person

- Appropriate persons will be named by the Parent/Care givers for the purpose of collection on a signed consent form.
- Appropriate persons will be agreed and identified for purpose of collection by prior arrangement with Stepping Stones.
- Appropriate persons will be above the minimum age of 14 years.

Persons believed to be under the influence of Drugs or alcohol will not be considered to be suitable to undertake responsibility for the care of children.