



Covid 19 Visitors Protocol

Multi agency working is a key requirement for supporting the health and wellbeing of children who attend Stepping Stones. Colleagues across Health and Education continue to be welcome to work alongside our team at Stepping Stones. We are aware of your requirements to complete a risk assessment when planning to visit and will endeavour to support you in completing these.

Visitors will be required

- To attend Stepping Stones by prior appointment only. Please phone or email to agree with us your proposed arrangements
- To make every effort to minimise the number of visits and visitors required by each agency.
- To call Stepping Stones on arrival so we can let you access the building
- To wash hands on arrival and adhere to our enhanced hygiene policy.
- To use the upstairs toilets only which are reserved exclusively for Stepping Stones use.
- To confirm upon signing in that neither they or anyone in their family have been advised to isolate due to an increased risk of having contracted the virus.
- PPE is not required to be worn inside the building.
- To observe Social distancing between adults
- Stepping Stones will require you to have your temperature taken on arrival in keeping with our policy for monitoring every person in the setting.

Our priority is to provide a safe environment for the children who attend Stepping Stones and those who work to provide specialist support for them. To minimise the risk of spreading or contracting COVID 19 Stepping Stones has implemented a range of protective measures.

Stepping Stones remains open for children to attend sessions

- In line with Government and Local Authority recommendations.
- By Prioritising Health and safety requirements to limit the spread of the virus.
- Through recognising and respecting the individual needs of each family who may choose for their child to attend limited sessions at Stepping Stones or to continue to access Outreach support only.

Criteria for children attending sessions.

- Sessions will be offered only to children who do not access any other childcare provision.
- Continued access to sessions is at the discretion of Stepping Stones .

Children are only accepted into session

- If they appear to be physically in good health and their daily temperature check is normal.
- If Parent/Carers can confirm that all members of their household appear to be physically in good health.
- Where any member of the Household is advised to isolate due to having an increased risk of having contracted the virus then the child should not attend Stepping Stones.

Reducing physical interaction with Parent/Carers

Every effort is taken to ensure a swift and safe transfer of each child between care providers.

- Parent/Carers are asked to continue to raise queries and discuss children by phone not face to face.
- Parent /Carers will not have access to the building unless by prior arrangement.
- Only one adult will escort each child to and from Stepping Stones.
- Children will be transferred at dropping off/collection outside of the building

Criteria for Safeguarding

- Requirements and Procedures will remain unchanged.
Every effort will be made to discuss any concerns with parents/Carers by phone
- Injury on Arrival
Parents/Carers should inform Stepping Stones by phone or email of any injuries incurred at home with an explanation of what occurred and what if any care is required.
The Stepping Stones team will contact Parent/Carers by phone/email if any injuries are noted in session that day and record any information or concerns as usual.
- Injury or Incident occurring during session time.
Parent/Carers will be informed by phone/email following the injury or incident. A record will be made with all information recorded. A copy of which will be shared on the child's on line journal Tapestry.

Staffing Arrangements

- Every effort will be made to reduce exposure to the virus through
- Provision of hand wash/ hand sanitiser
 - Limiting Parents/Carers/Visitors from access to the working environment
 - Arranging for staff to be deployed working within teams to minimise the amount of adult interaction.
 - Providing arrangements and protocols for
 - supporting social distancing between adults.
 - Use and cleaning of equipment and resources